



THE TOWNSHIP OF BRIDGEWATER

100 COMMONS WAY / BRIDGEWATER, N.J. 08807
908/725-6300 / FAX # 908/725-3365

JOB POSTING

POSITION: MECHANIC

POSTING DATE: 01/04/2019

CLOSING DATE: 01/19/2019

REPORTS TO: (General) Foreman/Foreperson, Assistant Foreman/Foreperson
Vehicle Maintenance Division

COMPENSATION: Hourly position per Union Contract, 40 hour work week

WORK HOURS: 7:30 AM – 4:00 PM and as directed by Superintendent of Public Works

RESPONSIBILITIES AND DUTIES

Work with the General-Foreman (Foreperson), Foreman (Foreperson) and Assistant-Foreman (Foreperson) to complete assigned tasks in a professional and competent manner. The employee should have knowledge of a variety of repairs, and maintenance tasks involving various types of automotive equipment, trucks, vehicles and heavy equipment, including the ability to understand and carry out written and oral instructions. Report for all emergency work to include road, drainage, snow, wind ice storms, flood, etc, as required (on 24-hour call). This is a sensitive safety position.

Perform skilled and unskilled labor to ensure the efficient operation of the division in accordance with departmental and divisional policies. Knowledge of vehicle maintenance shop practices techniques, methods and tools used in maintenance and repair of automotive equipment. Skilled in the use of tools and operation of machines and equipment commonly used in the automotive trade. Forklift license or the ability to secure one. Make service calls on equipment that break down on the road. Repair gasoline and diesel engines and diesel powered equipment and vehicles, and all related components including transmissions, brakes, shock absorbers, drive trains, cooling and electrical systems, aligns front ends, balance tires, etc. Assist with major mechanical repairs on equipment. Troubleshoot and repair electrical systems. Operate engine analyzer, laptop computers and other equipment to locate and repair mechanical and electrical problems. Maintain records of all work accomplished for database entry.

QUALIFICATIONS

1. Must be at least 18 years of age with a High School diploma or Equivalent, supplemented by Vo-Tech Automotive courses, minimum five years related experience and/or training; or equivalent combination of education and experience.
2. Possess a valid driver's license and commercial Class A driver's license (as a minimum, a commercial Class B driver's license and registered for Class A testing)
3. Experience in operating hand tools, heavy equipment preferred
4. Computer literate (Microsoft Word and Excel)
5. Excellent verbal and written communications skills required
6. Knowledge of the Bridgewater infrastructure system
7. Must be able and willing to work outdoors
8. Other duties as assigned and/ or deemed necessary by Assistant Superintendent of Public Works

HOW TO APPLY

All applicants are required to fully complete and sign an employment application. The employment application is available at www.bridgewaternj.gov/employment-opportunities/.

To apply, please submit a resume and completed and signed employment application to personnel@bridgewaternj.gov, **no later than 5:00 pm on 01/19/2019**.

AN EQUAL OPPORTUNITY EMPLOYER